# parent payment arrangements 2022

Dear Parents & Guardians 26th November 2021

It’s wonderful to have you part of our school community, and we are looking forward to a great year of teaching and learning in 2022.

This letter outlines the upcoming school parent payment arrangements for 2022.  Could you please complete and return the attached form to the school by Friday **28th January 2022.**

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that’s through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to ensure we offer a wide range of subjects that are well equipped for the best experience in learning, these include special curriculum experiences accessing outreach programs to support our students in a rural setting, enhanced digital learning opportunities with STEM equipment accessible onsite, upgrade of our sports equipment, team uniform sets, outdoor education equipment, access to musical equipment, faster WIFI and internet and access to high quality IT classrooms.

Beechworth Secondary College makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. The 2022 Parent Payment Arrangements have been approved with careful consideration by the School Council to strike a balance between affordability and accessible education materials that enrich each student’s learning experience.

### Payment Methods

### For your convenience, please find the payment methods on the back of this letter.

We have included a short overview of the Department of Education’s Parent Payment Policy for your information. Further details can also be found at [www.education.vic.gov.au](http://www.education.vic.gov.au)

Thank you and we look forward to welcoming everyone back to school in 2022.

Yours sincerely,

PATRICIA BROOMGAEL EVANS-BARR

PRINCIPAL SCHOOL COUNCIL PRESIDENT

**PAYMENT METHODS**

 **Compass Pay – Via school Compass Portal**

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 **BPAY** – All families have an individual BPAY code and allows an easy online payment method.

 NB: Fortnightly deductions can be set up to offset against payments due.

 (Note: Students BPay Code is available from the school office)

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Credit Card - Please debit my credit card**

 Cardholders Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Amount of Payment: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please charge:

 MasterCard Visa

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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Expiry Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Three Digit Security Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (This is the last three digits on the back of the card, in the signature strip).

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 **Electronic Funds Transfer (EFT)**

I have paid the amount of $ into the College account, as per details
below on ……………………… (Please insert date)

Direct Deposit Details: Beechworth Community Bank (Bendigo Bank)

BSB 633 000 Account No. 155958846

Account Name: Beechworth Secondary College Council Official Account

**Reference:** Student’s school code (example ABC0001 OR Childs Name)

### Refunds

### Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

### Student Name: Parent Name:

|  |  |
| --- | --- |
| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum | Amount |
| **Year 10 classroom consumables, materials & equipment. Please make contribution for those subjects your child is studying**.* Art Electives – paint, specialised drawing equipment, paper, printing, general art supplies ($75)
* Woodwork- practical materials, upkeep of equipment ($30)
* Food Technology elective - ingredients for practical cooking classes ($80)
* Student ID – Copy Card ($20)
* Science – practical materials, upkeep of equipment, photocopying and printing learning materials ($30)
* Health and Physical Education – upkeep of equipment; stationery (card, textas etc) photocopying and printing learning materials ($20)
* Maths – photocopying and printing learning materials ($10)
* French – coloured paper, stationery, photocopying and printing ($10)
* Humanities - photocopying and printing learning materials ($10)
 | $285 |
| **Total Amount** | **$** |

|  |  |
| --- | --- |
| Other Contributions – for non-curriculum items and activities | Amount |
| Sports Affiliation – School Sports Victoria membership  | $20 |
| Lockers/locker maintenance- security combination lock provided by school  | $20 |
| School and parent communication tool – Compass | $10 |
| General Contribution - student engagement: Breakfast Club & Lunchtime activities, school assistance fund, grounds & facilities improvements | $100 |
| **Total Amount** | **$** |

**Extra-Curricular Items and Activities**

Beechworth Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school **by *28th January 2022****.*

|  |  |  |
| --- | --- | --- |
| Extra-Curricular Items and Activities | Amount | Purchase (Please tick) |
| *School magazine/ yearbook* | $15 |  |
| *Optional private music lessons* per semester | $140 |  |
| *Outdoor Education – camps and excursions are provided on a user pays basis to those students who are enrolled in Year 9/10 Outdoor Education. Including Mountain biking, kayaking, bushwalking, rock climbing and camping.* | *$335* |  |
| *Other optional camps and excursions to be scheduled* | *TBA* |  |
| **Total Extra-curricular Items and Activities** | **$** |

**Total**

|  |  |
| --- | --- |
| Category |  |
| Curriculum Contributions | $ |
| Other Contributions | $ |
| Extra-Curricular Items and Activities | $ |

**Financial Support for Families**

Beechworth Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

·         the Camps, Sports and Excursions Fund (CSEF) for eligible healthcare card holders

·         School Assistance Fund \*(*see voluntary contributions)*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact: the Business Manager Ph: 03 57 281264

Email: beechworth.sc@education.vic.gov.au

**Student Booklist - Essential Items for students to own**

Attached is a booklist from our supplier Endeavour and Beechworth Newsagency, which lists the textbooks and the everyday items that your child will need for use in the classroom. Please indicate which items you would like to purchase and arrange payment with the providers as indicated.

**Please note these are due to be ordered and paid for by Friday 17th December 2021.**

**parent PAYMENTS policy**

**ONE PAGE OVERVIEW**

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| --- | --- |
|  | FREE INSTRUCTION* Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
* Schools may invite parents to make a financial contribution to support the school.
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| --- | --- | --- | --- | --- |
|  | PARENT PAYMENT REQUESTSSchools can request contributions from parents under three categories:

|  |  |  |
| --- | --- | --- |
| Curriculum ContributionsVoluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum. | Other ContributionsVoluntary financial contributions for non-curriculum items and activities that relate to the school’s functions and objectives. | Extra-Curricular Items and ActivitiesItems and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis. |

* Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).
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| --- | --- |
|  | FINANCIAL HELP FOR FAMILIES* Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn’t miss out.
* Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.
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| --- | --- |
|  | SCHOOL PROCESSES* Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.
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